

24/02/2020 (DATE OF PUBLICATION/LAST UPDATE)

**ECB-PUBLIC** 

UPDATABLE

### **RECORD OF PROCESSING ACTIVITY**

Data processed by the Social Counsellor

# 1. Controller(s) of data processing activities

Controller: European Central Bank (ECB)

Contact details:

European Central Bank

Sonnemannstrasse 22

60314 Frankfurt am Main

Germany

E-mail: info@ecb.europa.eu

Organisational unit responsible for the processing activity: Directorate General Human Resources (DG-HR)

Data Protection Officer (DPO): <u>DPO@ecb.europa.eu</u>

#### 2. Who is actually conducting the processing activity?

The data is processed by a third party (contractor) or the processing activity is conducted together with an external third party

The current social counsellors are:

Carolin Heurich (Carolin.Heurich.external@ecb.europa.eu)

Kathrin Grossmann (Katrin.Grossmann.external@ecb.europa.eu)

#### 3. Purpose of the processing

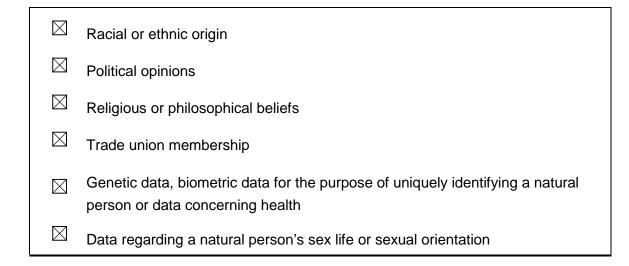
The Social Counsellor is an external consultant who offers professional counselling services aiming at resolution of work-related problems at the ECB. In fact, the Counsellor provides services of an independent and impartial adviser and mediator in order to address employment-related and private problems having impact on the work situation. The ultimate aim is to provide assistance in resolving such problems and as a result to improve the overall working environment at the ECB.

#### 4. Description of the categories of data subjects

 $\boxtimes$  ECB employee(s)

Externals (agency staff, consultants, trainees or secondees)

5.	Description of the categories of personal data processed
(a) General personal data:	
The personal data contains:	
$\square$	Personal details (name, address etc)
$\boxtimes$	Education & Training details
$\square$	Employment details
$\boxtimes$	Family, lifestyle and social circumstances
	Other (please give details): All data related to work or personal situation necessary to discuss or solve their problem.
(b) <b>Special categories of personal data</b> The personal data reveals:	



# 6. The categories or recipients to whom the personal data have been or will be disclosed, including the recipient(s) of the data in Member States, third countries or international organisations

Other (please specify): social counsellor and sub-contractors and employees if authorised by the ECB.

## 7. Retention time

The data are being kept for 12 months upon the closure of the file.